

DD/A Registry

File 04M-1

22 December 1976

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology

FROM : John F. Blake
Deputy Director for Administration

SUBJECT : Events in Connection with the Departure
of the DCI

1. Just a preliminary note to make you aware of the planning for amenities in connection with the departure of the DCI. Additional information will be forthcoming.

2. The following events are being planned for Agency sponsorship:

- a. On Wednesday, 19 January 1977, at 11:00 a.m., a presentation of a Distinguished Intelligence Medal (DIM) to the DCI in the auditorium. We plan to make the usual pro rata distribution of tickets to the Directorates.
- b. On Wednesday, 19 January 1977, between the hours of 2:00 - 5:00 p.m., there will be an "Employees Reception" in the Rendezvous Room. Directorates will be given specific time blocks to present their compliments to the DCI.
- c. On Monday, 24 January 1977, at 6:30 p.m., there will be a dinner given for the Director and Mrs. Bush in the Rendezvous Room. It is also proposed to invite the new Director and his wife. At this affair it is planned to have each Deputy Director say a few words and present some

kind of token or memento to Mr. Bush.
I suggest you might wish to start
your planning on this now.

/s/ John F. Blake

John F. Blake

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